

## FBP30117 Certificate III in Food Processing

This qualification is applicable to general manufacturing, basic assembly lines and jobbing shops. Training and assessment is delivered in the workplace to employees where there is a need to learn and implement improvement processes across the entire organisation.

The qualification is normally offered in conjunction with one other qualification depending on the requirements of each company and its workforce. The qualification offered in conjunction with FBP30117 Certificate III in Food Processing is MSS30316 Certificate III in Competitive Systems and Practices

The program is structured into 4 clusters of related and complimentary units. The units and activities within each cluster are structured as follows:

- Clusters 1 & 2 - Planning, preparation, review, discovery and research
- Cluster 3 – Workplace improvement projects launched and implemented
- Cluster 4 – Implementation and consolidation of workplace improvement projects followed by measurement, review, evaluation and reflection

### FBP30117 Certificate III in Food Processing Qualification Cohort

All participants must be currently employed in production positions in a food processing company. This program is suitable for employees working in food processing where their roles require the application of industry specific skills and knowledge across a range of processes including some technical and problem-solving ability. It caters for multi-skilled outcomes and roles that include team leader functions with the production environment.

Typically, this cohort will have general food processing experience and hold job roles in the following fields:

- Grain processing
- Baking
- Retail baking
- Beverages
- Confectionary
- Dairy processing
- Fruit and vegetables
- Grocery products and supplies

This qualification assumes that a learner has current or past work experience where operational or technical skills have already been gained and a level of responsibility already exists. This qualification is not suitable for direct entry from school.

### Entry Requirements FBP30117 Certificate III in Food Processing

There are no mandated prerequisite qualification requirements for entry into the **FBP30117 Certificate III in Food Processing**. However, National Training Services offers this qualification as a work-based training and assessment program and therefore participants must be employed in a suitable food processing company to enter into this qualification. Additionally, they will need to have the support of their employer to undertake the training and assessment program over a period of approximately 14 months. Suitability is determined by identifying if applicants fit the criteria outlined below.

This program is not suitable for new entrants to the food processing industry who have no previous training or experience in food processing.

The normal duration for this program is 14 months.

Students with credit transfer or recognition of prior learning for units may complete this qualification in less than 14 months.

No licensing, legislative or certification requirements apply to this qualification.

### Completion Requirements FBP30117 Certificate III in Food Processing:

Seventeen units have to be completed. The 17 units are comprised of:

- five core units of competency
- twelve elective units of competency, as specified below:

### Time commitment

All requirements for the course are undertaken in the workplace. Time release from usual work duties is negotiated with the employer by the trainer. Training and assessment activities undertaken in the workplace include:

- Training sessions
- Project planning, implementation and presentation
- Skills development

### Assessment

Assessment consists of written or verbal assessment of understanding of competitive systems and practices techniques and tools; workplace observation by the trainer; and project presentations reviewed by the trainer and workplace management.

### Pathway

To FBP40318 Certificate IV in Food Processing

## FBP30117 Certificate III in Food Processing.

Code	Name of Unit	Core or Elective
FDFFS2001A	Implement the food safety program and procedures	Core
FDFFS3001A	Monitor the implementation of quality and food safety programs	Core
FDFOHS3001A	Contribute to OHS processes	Core
FDFOF2064A	Provide and apply workplace information	Core
MSMENV272B	Participate in environmentally sustainable work practices	Core
FDFOF3003A	** Operate interrelated processes in a production system	Elective
FDFOF3004A	** Operate interrelated processes in a packaging system	Elective
FBPOPR3001	Control contaminants and allergens in the workplace	Elective
FBPPPL3001	Support and mentor individuals and groups	Elective
FBPPPL3002	Establish compliance requirements for work area	Elective
FDFOF3002A	Set up a production or packaging line for operation	Elective
FDFPPL3001A	Participate in improvement processes	Elective
FDFPPL3002A	Report on workplace performance	Elective
FDFTEC3002A	Implement the pest prevention program	Elective
FDFTEC3003A	Apply raw materials, ingredients and process knowledge to production problems	Elective
FDFOHS2001A	Participate in OHS processes	Elective
FBPPHM4004	Participate in change control procedures	Elective
FBPPPL4004	Optimise a work process	Elective

## National Training Services RTO 21254 Student Information

### Who are we?

National Training Services RTO 21254 is a Registered Training Organisation (RTO) regulated by the Australian Skills Qualification Authority.

National Training Services RTO 21254 works to provide recognition of the training and assessment they provide, award Nationally Recognised certification and maintain the records and documentation required by State and Federal Government regulatory and funding authorities.

National Training Services RTO 21254 has a range of qualifications on its Scope of Registration. Part of its offering includes Nationally Recognised Qualifications in the manufacturing industry.

National Training Services RTO 21254 provides the following manufacturing industry qualifications:

- FBP30117 Certificate III in Food Processing
- FBP40318 Certificate IV in Food Processing
- MSA30208 Certificate III in Manufacturing Technology
- MSA40108 Certificate IV in Manufacturing Technology
- MSM40116 Certificate IV in Process Manufacturing
- MSS30316 Certificate III in Competitive Systems and Practices
- MSS40316 Certificate IV in Competitive Systems and Practices
- PMA30116 Certificate III in Process Plant Operations
- PMA40116 Certificate IV in Process Plant Technology

### Where does National Training Services RTO 21254 teach its manufacturing industry courses?

National Training Services RTO 21254 delivers and assess manufacturing industry courses in the workplace and in employer training facilities.

### What learning resources and assessment tools are used?

The learning material is industry based content. Prepared by a third party to National Training Services RTO 21254 specifications. National Training Services adapts the learning and assessment material by consulting with employer and validating all assessments undertaken by students.

### Recognition for previous learning

National Training Services RTO 21254 offers Credit Transfer and Recognition of Prior Learning for previous study or learning to all students. This is discussed during your pre-training review and if applicable National Training Services RTO 21254 staff will assist you to make an application.

Students wanting to apply for Credit Transfer and Recognition of Prior Learning for previous study or learning must bring certified copies of all relevant qualifications, transcripts and statements of attainment to their interview and provide a copy of a signed and up to date employment resume to the interviewer.

### What do you receive at the end of your study?

If you complete your course, you will receive a Nationally Recognised Qualification. If you partially complete your course, you will receive a Statement of Attainment for the units you complete. In both cases, these certificates can be used for Recognition of Prior Learning or Credit Transfer applications with other registered training organisations and TAFE Institutes. If you choose to study a higher qualification at another Registered Training Organisation (RTO) then credit transfer can be used toward the qualification.

### Who are your teachers?

National Training Services RTO 21254 sources and employs professionals who hold the relevant manufacturing qualifications and current industry skills and competencies. The combination of manufacturing industry expertise with the relevant skills and qualifications, offers our students the best in education and training.

### Compliance: Complaints and Appeals & Support Services

The NTS Complaints and Appeals & Support Services procedure can be viewed at [NTS Compliance Information](#)

### Brokering Arrangements

National Training Services has appointed a broker to identify and negotiate with workplaces wishing to undertake this training. Details of the broker are on the National Training Services website on the Compliance page. [National Training Services Brokers List](#).

### More Information

For more information about your enrolment with National Training Services RTO 21254, please contact us on (03) 9988 7949 or email your questions and queries to [info@nationaltrainingservices.edu.au](mailto:info@nationaltrainingservices.edu.au)